



**Judge Lisa Taylor Munyon, Chair
Florida Courts Technology Commission
c/o Office of the State Courts Administrator
500 S. Duval Street, Tallahassee, Florida 32399-1900**

Sent via electronic mail: hard copy to follow

September 11, 2015

The Honorable Tim Smith
Chair, Florida Court E-Filing Authority
Post Office Box 758
Palatka, Florida 32178-0758

RE: Uniform Submission of Proposed Orders – FCTC Survey Results

Dear Clerk Smith:

I am writing to you as Chair of the Florida Courts Technology Commission (FCTC). At the November 7, 2014, FCTC meeting there was a discussion on creating a method of submitting proposed orders directly to the court through the ePortal. A workgroup chaired by Judge Bidwill was appointed to evaluate the issue.

After a number of workgroup meetings, Carolyn Weber put together a *Proposed Order Change Order* document. Under the proposed method, each circuit, at their own pace and in the manner they would prefer, could choose to allow filers to utilize the ePortal's option to submit proposed orders. The orders would be routed by the ePortal to dedicated email addresses within specific divisions or to a judicial viewer. A survey was developed and distributed to all trial court administrators and chief judges in each circuit to evaluate interest, before the funding necessary to implement the ePortal change order was committed by the ePortal Authority.

At the August 19, 2015, FCTC meeting, the results of the survey were shown to the members with fourteen circuits in favor and six circuits opposed. The change order does not mandate for all circuits to allow for the submission of proposed orders through the portal. Each circuit can enable the functionality when the circuit is ready. Some of the benefits of filing proposed order through the portal are:

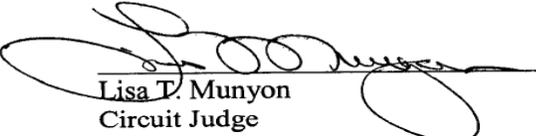
- The Portal will provide the filers with one access point to submit proposed orders to the Judiciary;
- The Circuits will be able to phase in this functionality when they are ready;
- The Circuits will be able to elect the method with which they receive and process these documents.

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The FCTC approved the recommendation to send a summary of the survey results along with the *Proposed Order Change Order* to the E-Filing Authority for review. The FCTC is proposing this change order be implemented in the next release in April 2016. I recognize that the Authority may not have the funding to implement this change at this time.

The Court looks forward to working with the Authority on this collaborative project, as we continue to strengthen the working relationship between the court system and the clerks of court in our mutual effort to serve Floridians.

Sincerely,



Lisa T. Munyon
Circuit Judge

LTM: jm

cc: The Honorable Martin Bidwill, Administrative Judge, 17th Circuit