



Florida Courts E-Filing Authority Board

Private Attorney Batch Filing Project Concept



Background

- Many large law firms have requested the ability to file directly to the portal from their local computer systems
- This functionality would provide greater efficiency for large volume filers and prevent double entry for these filings
- This type of filing is often referred to as "batch filing" or "machine to machine" filing



Background (continued)

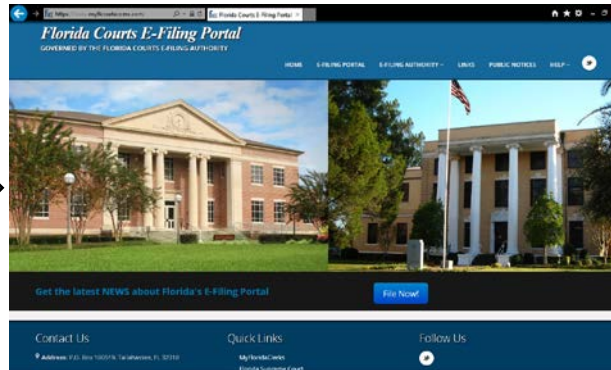
- The portal currently supports “batch filing” for existing criminal cases
- This service is provided to the State Attorneys, Public Defenders and other limited governmental agencies
- This type of filing is not considered in the Portal Statement of Work and would therefore be considered an “added value” service provided to Private Attorneys



Existing Filing Methods



Direct Login



Batch Filing

SAO/PD
Systems



67 Clerks of Court
•Case Initiation, Indexing, Docketing
•Official Court Record/Document Prep
•Fee Collection and Accounting
Local Clerk CMS



Considerations To Develop Private Attorney Batch Filing

- Requires new development to existing Portal Batch Process:
 - Expand existing process to Civil – new data elements, etc.
 - Add new case initiation to existing process
 - Add ecommerce component to existing process – Civil filing fees
 - Allow for lack of standardization with Civil docket codes



Considerations To Develop Private Attorney Batch Filing (continued)

- Funding stream to support new development needed
- Technical staff resources to assign to the knowledge transfer, testing, training and implementation tasks needed for each private attorney office that wishes to implement batch filing



Proposal to Address this Need

- The Portal Authority sets interface standards for Batch Filing
- The standard would include a plan to pay for development and on-going operations of the service including a revenue sharing component with Civitek to cover Civitek costs
- Allow any Private Vendor to offer this service, with a standard pre-defined fee to Civitek
- The Portal Authority would approve each Private Vendor based upon successful compliance with the interface standard
- Each Vendor would enter into a Memorandum of Understanding (MOU) agreeing to these terms
- This model is similar to an existing model used by many Clerks with eRecording vendors for Official Records



**Provider A
Customers**

**Provider B
Customers**

**Provider C
Customers**

Provider A

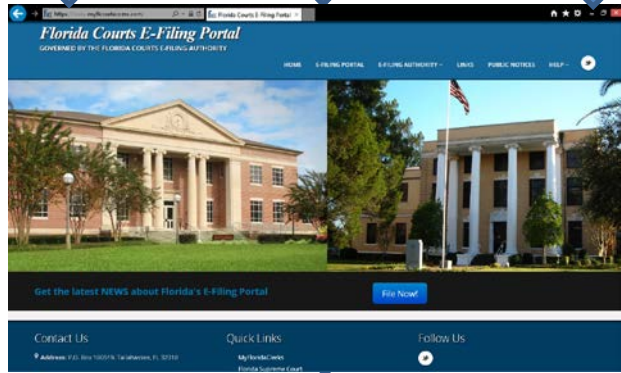
Provider B

Provider C

**Proposed
Process**



Direct Login



Batch Filing

**SAO/PD
Systems**

**CMS
Xfer**

67 Clerks of Court
•Case Initiation, Indexing, Docketing
•Official Court Record/Document Prep
•Fee Collection and Accounting
Local Clerk CMS