

County of Collier  
CLERK OF THE CIRCUIT COURT  
COLLIER COUNTY COURTHOUSE

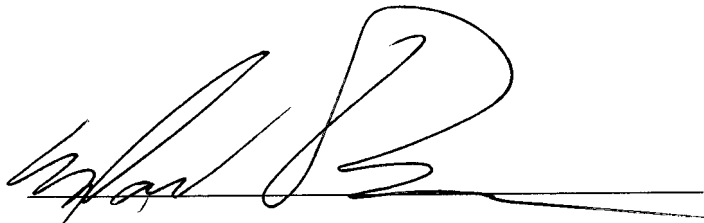
3315 TAMiami TRl E STE 102  
NAPLES, FL 34112-5324

Dwight E. Brock - Clerk of Circuit Court  
Clerk of Courts • Comptroller • Auditor • Custodian of County Funds

P.O. BOX 413044  
NAPLES, FL 34101-3044

Date: September 30<sup>th</sup>, 2013  
To: Honorable Tim Smith, Chair of the E-Filing Authority  
From: Marc Tougas, Director of MIS, Collier County Clerk of the Circuit Court  
Subject: Readiness for Batch Criminal Filings

Per section 2b of Administrative Order AOSC13-48 dated September 27<sup>th</sup>, 2013 we are notifying you that Collier County is able to, and wishes to begin receiving batch criminal filings effective October 1<sup>st</sup>, 2013 which is when the Production ePortal is expected to permit us to do so.



Marc D. Tougas, Director of MIS