



The Florida Courts E-Filing Authority Minutes

Florida Courts E-Filing Authority Board of Directors met on January 25, 2018, at 2:00 p.m. by WebEx. The following members were present: The Honorable Tim Smith, Putnam County Clerk, Chair; The Honorable Jeff Smith, Indian River County Clerk, Vice Chair; The Honorable John Tomasino, Clerk, Supreme Court; The Honorable JD Peacock, Okaloosa County Clerk; The Honorable Kathy Brown, Liberty County Clerk; The Honorable Todd Newton, Gilchrist County Clerk; The Honorable Karen E. Rushing, Sarasota County Clerk; The Honorable Sharon R. Bock, Esq., Palm Beach County Clerk; and Lynn Hoshihara, Esq., Authority General Counsel, were in attendance. The Honorable Tara Green, Clay County Clerk, Secretary/Treasurer; was unable to attend. A quorum was present.

I. Introduction and Roll Call

The Honorable Tim Smith, Chair, opened the meeting at 2:00 p.m. He welcomed everyone attending by WebEx.

Chairman Tim Smith asked for a roll call. A quorum was present.

II. Adoption of the Agenda

Chairman Tim Smith asked for a motion to adopt the agenda. The Honorable John Tomasino moved adoption of the agenda. The Honorable Jeff Smith seconded the motion. All voted to accept the agenda as presented.

III. Consideration and Approval of Third Party Vendors

Chairman Tim Smith told the board of directors the purpose of the brief meeting was to certify two more third party vendors, IronRock and RAS. If approved, there would be 11 certified vendors. He recognized Ms. Carolyn Weber, E-portal Program Manager, who presented the required certification documentation. The Honorable Kathy Brown moved to accept the requests for certification from IronRock and RAS. The Honorable John Tomasino seconded the motion. All voted favorably on the motion.

The Honorable Jeff Smith asked what due diligence was done with the companies requesting certification. He suggested there might need to be something developed to protect the Authority. Chairman Tim Smith asked Ms. Hoshihara to look into the issue.

Chairman Tim Smith recognized Ms. Weber to speak to the Board about the “hot fix” maintenance release being implemented in the portal in early March. She noted that as a part of the “hot fix” there would be virus scanning software installed. She described a process where the potentially infected document would be placed in the Correction Queue without a date stamp. She informed the Board she would be talking about the software with FCTC in February. Ms. Hoshihara commented that she would work closely with Ms. Weber and Mr. Tom Hall to draft a notice to filers on this new process.

The Honorable Jeff Smith moved approval of the implementation of the virus-scanning software in the portal. The Honorable John Tomasino seconded the motion. There was no discussion. All voted favorably on the motion.

Public Comment

None noted.

IV. Adjourn

Mr. Smith thanked everyone for attending and reminded the board that the next meeting was scheduled to be held in conjunction with the FCCC Winter Conference in Sanibel on February 27, 2018, from 1:00 p.m. to 3:00 p.m., EST.

The meeting was adjourned at 2:30 p.m.